

# Financial Policy for Dental Health P.C.

This statement is to inform you of our financial policy. We are committed to providing you with the highest quality care using only the best material and technology available in the market today. We are also committed to providing you with current information and educational tools so you may fully participate in maintaining optimum oral health. Our financial policy is intended to facilitate excellent service to you and your dependents while minimizing our administrative costs. We will be happy to provide you with a good faith **ESTIMATE** of what your patient portion will be at time of service and/or future treatment recommended.

Your estimated patient portion is due at the time the service is provided. Our office accepts cash, personal checks, Debit cards, MasterCard, Visa, American Express and Discover.

All charges you incur are your responsibility **REGARDLESS** of your insurance coverage. We must emphasize as your dental care provider, our relationship is with you, our patient, not with your insurance company. Our office does not guarantee that your insurance company will pay for any treatment you receive from our practice. Your insurance policy is a contract between you, your employer, and the insurance company. Our office is not a party to that contract.

As a courtesy we will help you by submitting your claim to your insurance company. In order for our office to help submit your insurance claim, you must give us current insurance information. Insurance payments ordinarily are received within 30-45 days from the time of billing. **If your insurance company has not made payment to our office within 60 days, we will ask you to pay the balance due.** Our office will not enter into a dispute with your insurance company over any claim, **although** we will provide the necessary documentation your insurance company may request to sort out any confusion or questions which may arise. Ultimately it is your responsibility to resolve any type of dispute over payments made or not made by your insurance company.

Once a claim is received and processed, accounts may end up with a credit. If the account has a credit balance we will refund the credit. Keep in mind that your insurance company can, though rarely, request funds back at any time. This would leave a balance due on the account which you would be responsible for.

**We reserve the right to charge a \$60/appt minimum fee for any dental appointment that is missed or cancelled without a minimum of 24 hours advance notice.**

Any NFS checks we will charge a \$35 fee. Any balances on accounts after 60 days, will begin to accrue finance charges at the rate of 1.5% per month or 18% annually.

Our front desk team would gladly assist you with any questions or concerns you may have regarding our financial policy.

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Print Name

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Date

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Signature